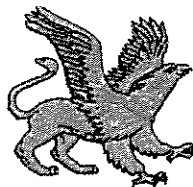


BRISBANE WATER SECONDARY COLLEGE



STRENGTH THROUGH UNITY

Dear Parent/Guardian,

Below are the details of an upcoming Excursion / School Activity involving your child:

Excursion Name: AVID University Visit		Class/Group: 9.6.1 AVID	
Destination: University of Newcastle - Callaghan		Date: Friday 13.10.17	Cost: \$0

All notes must be returned to Student Reception and finalised by: Friday 15.09.17

Organising teacher: Mrs Marlin	Email: ella.raftery2@det.nsw.edu.au
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****BWSC Umina has completed a Risk Assessment for this excursion which can be provided to parents if requested****

Excursion description: Students will be attending a campus tour to experience a day at university – tour of the grounds, sit in on lecture and take notes, visit library and other learning areas.

Privacy Advice Notice: The information provided on your child is being obtained by the School for the purpose of ascertaining relevant medical information requirements and other health-care related needs about your child who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Brisbane Water Secondary College. It will be used by Officers of the NSW Department of Education and Training to assist planning, to support students and to minimise risks when conducting school excursion, sporting or other activities. Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity and persons that may be called upon to provide health-care treatment or other assistance during or as a consequence of such excursions or activities. Provision of this information is not required by law. However, a failure to provide the information may mean that your child cannot participate in a particular excursion or school activity. In such circumstances, the school will make available a sound alternative educational experience. Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the School Principal to discuss further. You may correct any personal information provided at any time by contacting the School office.

**** Important Note: Whilst excursion refunds will only be given in extenuating circumstances, NO refund will be given for bus costs ****

Departure details: 7:45am	Location: Meet Mrs Marlin at Woy Woy Train Station
Return details: 2:45pm	Location: Students to be picked up from Woy Woy Train Station
Travel:	Train from Woy Woy Station
Dress Requirements:	Full school uniform
Other Requirements:	Students will need their personal OPAL card in order to catch the train. They should also take water, snacks, pens, notebook, money to buy lunch/packed lunch

E. Marlin
Teachers name

ella.raftery2
Excursion Co-ordinator

M. Cremasco
Head Teacher name

M. Cremasco
Head Teacher

AVID University Visit Permission Note

Cost Centre: _ _ _
GL: 420020 Income Extra-curricular
420001 Income Excursion

Student name: _____

Roll Call Class: _____

Online payment receipt number:
Amount: \$
*Proceed to BWSC Umina website (Make a Payment)

Medical condition (circle if applicable) Asthma Anaphylaxis Allergies

Other : _____

Does the medical condition indicated, require an Action Plan? YES / NO

Medicare Number : _____