



Dear Parent/Guardian,

Today's Date: 31/3/17

Below are the details of an upcoming Excursion / School Activity involving your child:

Excursion Name:	Bike ride to Gosford	Class/Group:	Outdoor Education
Destination:	Gosford Velodrome	Date:	17/8/17
		Cost:	\$0 (if \$120 elec. fees paid)

All notes and payments (or advice of online receipt number) must be returned to Student Reception and finalised by	Due Date:	27/7/17
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Organising teacher:	J Gosden	Email:	joel.gosden3@det.nsw.edu.au
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****BWSC Umina has completed a Risk Assessment for this excursion which can be provided to parents if requested****

Excursion description: The class will meet at school and then assemble on the library steps during roll call. At 8:40am all bikes will undergo an assessment before departure to ensure that all tyres are inflated, breaks are working and that the bike is in general working order. All students are required to wear full PE uniform and to wear a helmet.

At 9:00am we will depart from school, travel along Hillview and Railway Street to eventually link with the bike track near Woy Woy Station. We will then follow this bike track all the way to the Velodrome at Adcock Park Gosford. Upon completion of a short race, students will return to Woy Woy Station, where they will be dismissed, via the same bike track.

Students have the option of hiring a bike and helmet from the school via the hire form. This will cost \$20 to hire and \$10 will be refunded once the bike and helmet are returned undamaged.

Privacy Advice Notice: The information provided on your child is being obtained by the School for the purpose of ascertaining relevant medical information requirements and other health-care related needs about your child who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Brisbane Water Secondary College. It will be used by Officers of the NSW Department of Education and Training to assist planning, to support students and to minimise risks when conducting school excursion, sporting or other activities. Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity and persons that may be called upon to provide health-care treatment or other assistance during or as a consequence of such excursions or activities. Provision of this information is not required by law. However, a failure to provide the information may mean that your child cannot participate in a particular excursion or school activity. In such circumstances, the school will make available a sound alternative educational experience. Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the School Principal to discuss further. You may correct any personal information provided at any time by contacting the School office.

**** Important Note: Whilst excursion refunds will only be given in extenuating circumstances, NO refund will be given for bus COSTS ****

Departure details:	Time: 9:00am	Location:	BWSC Umina
Return details:	Time: 2:40pm	Location:	Woy Woy Train Station
Transport:	Travel by: Bike		
Dress Requirements:	PE Uniform	Other Requirements:	2-3 litres of water, sunscreen, helmet, food (snack and lunch), appropriate footwear, camera, phone.

J Gosden

Excursion Co-ordinator

A Jackson

Head Teacher

Bike Ride to Gosford Permission Note

Student name:

Roll call class:

Sub Dissection Code: N/A

I hereby consent to my child attending the Bike Ride to Gosford on 17/8/17 and travelling by bike to and from the venue. I consent to paying the cost of \$0 (if \$120 elec. fees paid) and understand that it is an extra-curricular activity and that all elective fees must be paid prior. I consent to my child being responsible for completing missed work whilst participating on this excursion and for demonstrating appropriate behaviour.

Please initial on the dotted line and sign at the bottom to give permission for the following:

I give permission for my child to receive medical treatment in case of emergency

I give permission for my child to ride their bike or the school's bike to and from Adcock Park via the bike path

Emergency Contact name:

Emergency Contact Ph number:

Signed:

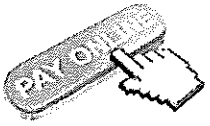
Date:

Medical condition (circle if applicable) Asthma Anaphylaxis Allergies

Other :

Does the medical condition indicated, require an action plan? YES / NO

Medicare Number :



Online payment receipt number

Amount :\$0 (if fees paid \$120)

*Proceed to BWSC Umina website (Make a Payment)

Office Use only:

Sub Dissection Code:

Equipment Hire For Outdoor Education Excursions

The arrangement for the hiring of Outdoor Equipment for the Duke Camp, are as follows:

1. Students must pay a hire fee of \$10.00 plus a deposit of \$10.00 which will be given back to the students when the equipment is returned. (total \$20.00)
2. The equipment is to be returned by the **17/8/17**. Each day overdue, \$1.00 will be deducted from the deposit.
3. Students can hire the camping equipment with the understanding that they return the items in the same state they came in – clean, dry and no further damage. Students will be held responsible for any lost or damaged equipment.

I _____ have read the above terms and agree to take full responsibility for my camping equipment and will pay for any overdue fines and any damage that may happen to my equipment while in my care.

Signed / Dated _____

Equipment	Borrowing (Tick Below)	Date	Date / Returned
Bike			
Helmet			